

# CHURCH PREEN, HUGHLEY AND KENLEY PARISH COUNCIL

held on Tuesday 16<sup>th</sup> May 2023  
at Church Preen Village Hall – 7.30pm

## MINUTES

Present : Councillor R Roycroft, Councillor B Willberry, Councillor M Morris, Councillor K Pugh, Councillor M Roberts

Also present: Mrs J Simmons Clerk and RFO, Councillor Claire Wild,

Members of the public: Ms E Jones.

- 23-24.01 Welcome by Chairman
- 23-24.02 Apologies Received:
- 23-24.03 Declarations of Pecuniary and Personal Interest.
- 23-24.04 Public Session – members of the public are invited to speak: No members of the public wished to speak.
- 23-24.05 To confirm and accept Parish Council meeting minutes dated 14<sup>th</sup> March 2023. These were agreed and signed by Chairman. Proposed by Councillor Morris and seconded by Councillor Willberry.
- 23-24.06 Matters Arising from those Minutes: No matters arising.
- 23-24.07 Financial Matters
- (i) To accept Income and Expenditure. Agreed by members present. Proposed by Councillor Roycroft and seconded by Councillor Pugh.

INCOME 2023-24			EXPENDITURE 2023-24										
Date	Details	Amount	Date	Payee	Admin	Training	Salary/PAYE	VAT	Type	Cheq No	Total		
01.04.23	Brought forward	4038.5	05.04.23	Mrs J M Simmons (expenses)			30.00		S/O		30.00		
26.04.23	Precept	4,000.00	05.04.23	HMRC PAYE			108.40		S/O		108.40		
			20.04.23	ICO	35.00				D/D		35.00		
			28.04.23	Mrs J M Simmons			168.25		S/O		168.25		

- (ii) To accept Bank Reconciliation: Agreed by members present. Proposed by Councillor Pugh and seconded by Councillor Willberry.
- (iii) To accept Clerk's salary & expenses. Proposed by Councillor Morris and seconded by Councillor Roycroft
- (iv) To approve invoices for payment:
- (a) Hire of Church Preen Village Hall £10. Proposed by Councillor Roycroft and seconded by Councillor Morris.
- (b) Zurich Parish Council Insurance - £167.44 Proposed by Councillor Roberts and seconded by Councillor Willberry
- (c) SALC - £178.50 – Proposed by Councillor Pugh and seconded by Councillor Morris.
- (v) To approve invoices paid since last meeting: ICO - £35.00. Agreed by members present.
- (vi) Request for a further donation from Kenley School Room – Clerk showed the meeting emails which have been sent. These were discussed. There have been functions organised to raise money but they are in need of a further donation towards finishing the work. Proposed by Councillor Roycroft and seconded Councillor Pugh to donate £250.00.

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- (vii) Request for donation for Church Preen School Playground equipment – This was discussed and agreed a donation of £250. Proposed by Councillor Roberts and seconded by Councillor Willberry.
- (viii) End of Year Accounts: Clerk went through the account with members and the Chairman, Councillor Roycroft signed relevant forms.
- (ix) Internal Auditor, Lorna Pardoe invoice - £70.00. Proposed Councillor Roycroft and seconded by Councillor Morris

- 23-24.08 Clerk's Report  
Correspondence – all correspondence received had been circulated by email to Councillors. Printed copies circulated for Councillors who cannot easily access their emails.
- 23-24.09 Shropshire Councillor's Report  
Emailed Andy Oliver regarding potholes and asked him to do a site visit. From Bull Hollow to Kenley have been fixed.  
Green initiatives  
Fostering fortnight – if anyone is interested please contact Shropshire Council. There are a lot of assessments required but the rewards are worthwhile.
- 23-24.10 Highways:  
(i) Update on previous Highways issues – potholes which have got worse.  
(ii) Any new Highway problems:  
Clerk to put junction white lines on Fix My Street:  
Top of Kenley Bank from Bull Hollow  
Park Gate junction  
Park Style junction to Church Preen  
Church Preen graveyard junction  
Church Preen School crossroads – both sides  
Hughley junction  
Kenley Common to Harley junction  
Junction top of Kenley Common to Church Preen School
- 23-24.11 Planning  
There were no planning applications to discuss.
- 23-24.12 Parish Matters:  
(i) Tenders for junction splays – Councillor Roycroft and Councillor Morris will get quotes. Clerk can then apply for Environmental Grant before 31<sup>st</sup> May. Nine junctions to quote for. Required to be completed by the end of this month, then the Council will be round to do them again.
- 23-24.13 Items for next Agenda: **Potholes**
- 23-24.14 Date of next meeting: It was decided not to meet before September 1<sup>st</sup> 9th but if an important Planning application comes in the Parish Council will meet prior to this.

Meeting closed at 20:30