

CHURCH PREEN, HUGHLEY AND KENLEY PARISH COUNCIL

held on 22nd September 2020
at the School Room, Kenley

MINUTES

Present: Councillor K Pugh, Councillor M Morris, Councillor M Roberts, Councillor R Roycroft. Also present: Mrs J Simmons Clerk and RFO, Councillor Claire Wild

- 20.14 Welcome by Chairman: The Chairman welcomed all Parish Councillors and members of the public to the meeting and went through fire procedures.
- 20.15 Apologies: Councillor B Willberry
- 20.16 Declarations of Pecuniary and Personal Interest: Councillor Roberts re: planning application
- 20.17 Public Session: No public session due to meeting to government regulations of only 6 people able to attend.
- 20.18 To confirm and accept Minutes from Parish Council meeting 19th May 2020. It was agreed that these were a true and accurate record of the meeting by all members present and signed by Chairman.
- 20.19 Matters Arising from Minutes: No matters arising.
- 20.20 Financial Matters

- (i) To accept Income and Expenditure: Proposed by Councillor Roberts and seconded by Councillor.Morris

28.05.20	Mrs J M Simmons			136.00		S/O		136.00
29.05.20	Mrs J M Simmons			136.00		S/O		136.00
01.07.20	SALC	150.31				I/B		150.31
06.07.20	HMRC			102.00		S/O		102.00
06.07.20	Mrs J M Simmons			30.00		S/O		30.00
28.07.20	Mrs J M Simmons			136.00		S/O		136.00
28.08.20	Mrs J M Simmons			136.00		S/O		136.00
07.09.20	Lorna Pardoe (Internal Auditor)	50.00				I/B		50.00

- (ii) To accept Bank Reconciliation: it was agreed by all members present to accept the bank reconciliation as presented by the Clerk.
- (iii) To accept Clerk's salary & expenses: Agreed by members present. Discussion regarding increasing Clerk's salary in line with NALC guidelines. This was agreed by all members present.
- (iv) To approve invoices for payment:
(a) Domain registration/Hosting Fee £45.00 – Proposed by Councillor Roycroft and seconded by Councillor Roberts
- (v) To approve invoices paid since last meeting
(a) Lorna Pardoe (Internal Auditor) £50
(b) SALC £150.31
Both payments proposed by Councillor Roycroft and seconded by Councillor Morris.

20.21 Clerk's Report:

- (i) All correspondence received since last meeting had been emailed to Parish Councillors.

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- (ii) Parish Council .Gov email address. The Clerk explained to members that after numerous telephone calls following an email informing us our .Gov email address would expire this month, it was decided we not longer need to pay for this email address and can just use the @cphk-pc.co.uk

20.22 Highways

- (i) Hedges/Trees on Kenley Common
On Ratcliffe's side of Kenley Common large vehicle mirrors are catching and so they are going on verge. Following a site meeting last year with and Jonathan Ingoldby from Shropshire Council he was going to find out whether it was the responsibility of the Council or privately owned. As no response has been received the Clerk was asked to forward email previously sent to Jonathan Ingoldby to Councillor Wild. A lot has previously been cut back on Ratcliffe's field side but much of it is on the verge and both are now very overgrown.

20.23 Planning

- (i) Reference: 20/03420/FUL (validated: 08/09/2020)
Address: Ridge House, Kenley, Shrewsbury, Shropshire, SY5 6NQ
Proposal: Erection of a single storey extension to side
Applicant: Sharon Reynolds (Ridge House, Little Broomcroft, Kenley, SY5 6NQ)

Discussed the need for this extension which is on the side of the property rather than behind it. There was a split decision as not all Councillors were in agreement; half supported and the other half thought it was overbearing. It was decided to put a comment on the Planning portal to this effect.

- (ii) Reference: 20/03313/FUL (validated: 03/09/2020)
Address: Mill Farm Holiday Park, Hughley, Shrewsbury, Shropshire, SY5 6NT
Proposal: Extension to existing caravan park to provide 14No. additional static caravans and a warden unit; formation of access tracks and car parking areas to include change of use of land
Applicant: Mill Farm Holiday Park (Myrtle Roberts and Perkin Bosworth, Hughley, Shrewsbury, SY5 6NT)

Councillor Roberts left the meeting while the application was discussed. After discussion the Councillors declined to make a comment.

- 20.24 Smartwater – update – Some of the Church Preen residents haven't received their Smartwater kits. Although the postcode was correct West Mercia had put Shrewsbury instead of Church Stretton on the address. Not sure how many people this has affected.
West Mercia Police would like one of the Councillors to have their photo taken by a Smartwater sign. Clerk to ask Councillor Willberry if he would be happy to do this.

20.25 Parish Matters

20.26 Items for next Agenda:

- (a) Hedge and trees on Kenley Common.
- (b) Static caravan at Parkers Patch needs to be removed.

20.27 Date of next meeting: 24th November; (virtual meeting), 19th January 2021; 23rd March 2021

Meeting closed at 2115