

# CHURCH PREEN, HUGHLEY AND KENLEY PARISH COUNCIL

held in The Old School, Kenley  
on 14<sup>th</sup> May 2019 at 7.45pm

## MINUTES

Present: Councillor M Morris; Councillor K Pugh; Councillor R Roycroft. Councillor B Willberry. Councillor M Roberts. Also present: Mrs J Simmons Clerk and RFO, Councillor Wild and one member of the public.

- 19.01 Welcome by Chairman: The Chairman welcomed all Parish Councillors and members of the public to the meeting and went through fire procedures.
- 19.02 No apologies were received.
- 19.03 Declarations of Pecuniary and Personal Interest: There were none declared.
- 19.03.1 Public Session – members of the public are invited to speak: Compton Hospice have a sponsored bike road coming through the area on Sunday. 24 miles, 67- and 102-mile routes and will be stopping at Church Preen village hall for drinks from 10:00 -1:00pm.  
On Saturday 8<sup>th</sup> June Church Preen Pre School have a Jumble Sale.
- 19.05 To confirm and accept Minutes from Parish Council meeting 22<sup>nd</sup> January 2019. It was agreed that these were a true and accurate record of the meeting by all members present.
- 19.04 Matters Arising from those Minutes:
- (i) Omitted from minutes – Clerk to try to retrieve money back from Paul Harbourne who hosted previous website
  - (ii) Bob Thurston is in charge of landscaping at National Trust not gardening.
- 19.05 Clerk's Report:
- (i) All correspondence received since last meeting had been emailed to Parish Councillors. Correspondence shown to Parish Councillors who do not have an email address.
  - (ii) Website and Emails. Icomweb are waiting for Paul Harbourne to give them information which will point previous website to the new one. It will then be up and running.  
Emails - Clerk asked Councillor Roycroft and Councillor Morris to contact Mr Benady to set up their emails. Councillor Morris will contact him when is broadband is working.
  - (iii) Internal audit has been undertaken by Lorna Pardoe. The only advice was to have two Councillors initial bank statement and receipt when Clerk has made an internet banking payment. Agreed this would be Councillor Roberts and Councillor Roycroft who are signatories on the bank account.  
External Audit – we will declare Exempt Authority again so no charge. Audit signed by Chairman and this will be posted on website when available.
  - (iv) Dates agreed for next meetings: 17<sup>th</sup> September, 12<sup>th</sup> November, 14<sup>th</sup> January, 17<sup>th</sup> March, 19<sup>th</sup> May

### 19.08 Financial Matters

INCOME 2019-20			EXPENDITURE 2019-20								
Date	Details	Amount	Date	Payee	Admin	Training	Salary/PAYE	VAT	Type	Cheq No	Total
			04.04.19	Icomweb Ltd	234.00				I/B		234.00
01.04.19	Brought Forward	2691.07	05.04.19	HMRC			102.00		S/O		102.00
			05.04.19	Mrs J M Simmons			30.00		S/O		30.00
26.04.19	Precept	4000.00	06.04.19	Mrs J M Simmons (ICO Payment)	40.00				I/B		40.00
			08.04.19	SALC	135.58				I/B		135.58
			29.04.19	Mrs J M Simmons			136.00		S/O		136.00

- (i) To accept Income and Expenditure: Proposed by Councillor Willberry and seconded by Councillor Pugh

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- (ii) To accept Bank Reconciliation: it was agreed by all members present to accept the bank reconciliation as presented by the Clerk. Proposed by Councillor Roycroft and seconded by Councillor Roberts.
  - (iii) To accept Clerk's salary & expenses: Agreed by members present and signed by Chairman
  - (iv) To approve invoices for payment:
    - a) Internal Auditor, Lorna Pardoe £50: Proposed by Councillor Pugh and seconded by Councillor Roberts
    - b) Zurich Parish Council Insurance £167.44: Proposed Councillor Roycroft and seconded by Councillor Morris.
  - (v) To approve invoices paid since last meeting: SALC - £135.58 Proposed by Councillor Roberts and seconded by Councillor Roycroft. Both Councillors initialled the bank statement and bank receipt.
- 19.09 Clerk to email regarding verges up Hughley Bank, speed limit in Hughley (Jonathan Ingleby), fencing up Hughley Bank - National Trust. Councillor Roycroft approached by Parishioner to ask why 20mph not outside Church Preen School. Agreed this council be mentioned also.
- 19.10 Planning
- (i) Ridge House Extension, Kenley: Planning Ref: 19/01525/FUL  
Councillors discussed this application. Agricultural dwellings for workers should not be allowed to lift restrictions. It was felt we could end up with multi-million-pound houses, retirees, no school while someone who has lived here all their life cannot get planning permission. Parish Councillors felt it was too large an extension; almost doubling the size. It was thought that this significant increase was not good for the area but we shouldn't stand in the way of someone who wishes to come into area. It was decided to object to the scale of the extension. Proposed by Councillor Morris and seconded by Councillor Willberry
  - (ii) Council to consider any applications received after agenda was sent out – none received.
- 19.11 Parish Matters
- a) Village Hall Broadband. Clerk contacted Airband to see if they would like to attend a Parish Council Meeting but they responded to say at present there are only three households with their broadband. They are expecting this to increase and would then like to attend a Parish Council meeting. Councilors asked the Clerk to contact SWS (Vicky Sterrick) to see if they would like to donate broadband to the community. The Playgroup loses 7 children in September to school which leaves only 1 child. Getting interest for children to attend for 5 days whereas now only 3.5 days because Church Preen School uses the hall for 1.5 days each week. School have said they are prepared to give up the time they use the village hall to give to the Pre-School,
- 19.12 Items for next Agenda:
- 19.13 Date of next meeting: 17<sup>th</sup> September 2019
- Meeting closed at 21:25